



# Risk Assessment

<b>Project Name:</b>	General Business Activity		<b>Project Number:</b>	N/A
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<b>Review date:</b>	18/08/2020	<b>Contractor:</b>	John Sisk & Son (Holdings) Ltd / John Sisk & Son Ltd	
<b>Brief description of activity:</b>	COVID-19 Response Rev 05 18-06-20	<b>Package:</b>	General Business Activity	

Ref	Individual Activity Description	Hazards Identified	Persons / Groups at Risk	Risk Before Controls			Existing and Additional Risk Control Measures	Risk After Controls		
				S	L	R=(SxL)		S	L	R=(SxL)
1	Access and egress to location	Transfer or transmission of virus at location access control locations	All personal using location	3	3	9	1) Install alternative access control 'data' reader system to eliminate contact with fingerprint reader surfaces 2) Provide signage at entry points with precautionary requirements 3) Location specific arrangements to be considered and detailed in the <b>Location Management Plan</b>	3	1	3
2	Access and egress to location	Person wishing to enter location unknowingly carrying the virus	All personal using location	3	3	9	1) Location to review access control process and detail specific measures in the <b>Location Management Plan</b> , suitable measures include entry declarations, temperature checking (mandatory) & awareness programmes	3	1	3
3	General activity in the location	Transfer or transmission of virus throughout the location from contact with surfaces	All personal using location	3	3	9	1) Locations to increase cleaning programmes and detail arrangements in the <b>Location Management Plan</b> 2) Locations to provide washing and sanitisation facilities	3	1	3

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4	General activity in the location	Transfer or transmission of virus throughout the location as a result of close personal contact between individuals	All personal using location	3	3	9	1) Location to implement social distances measures as suggested in the <b>Location Management Plan</b> 2) <b>TBT OHS-COVID-01</b> to be delivered at regular intervals in the location (covers Social Distancing) 3) Additional close contact PPE to be used when work at less than 2m <u>cannot be eliminated</u> . All attempts must be made to re-sequence or reorganise the task to eliminate the close contact. PPE to include as 1st choice face shields and medical grade masks (min standard) when visors cannot be sourced 4) Tools and equipment must not be shared between workers 5) Antibacterial cleaners to be provided for potential contact surfaces associated with the task, for example handles at access points 6) Task duration must be minimised insofar as possible and to less than 15 mins wherever possible 7) All work at less 2m to be controlled using a Permit supported by a specific SPA - Ireland 8) All work at less 2m to be controlled using a specific SPA - UK 9) Those required to work at less than 2m should be grouped into cohorts and cohorts should not be mixed, this should be noted on the task SPA	3	1	3
5	Attending to a potential sufferer	Transfer or transmission of virus through contact	Persons supporting a potential sufferer	3	3	9	1) Isolation areas to be established at each location 2) 1st Attendee's to follow guidance detailed in the <b>Location Management Plan</b> 3) First Aiders to wear PPE if called to attend a sufferer - refer to <b>TBT OHS-COVID-04</b>	2	2	4
6	Waste handling	Transfer or transmission of virus through contact	Persons handling waste	3	3	9	1) Waste management instructions detailed in the <b>Location Management Plan</b> to be followed in each location	3	1	3

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7	General activity in the location	Transfer or transmission of virus through contact or otherwise exasperated by poor communication	All personal using location	3	3	9	1) All locations to identify a CMT Leader as detailed in the <b>Location Management Plan</b> 2) CMT Leaders to produce and regularly review a <b>Location Management Plan</b> 3) Signage and notices to be put in place in all locations 4) Contents of the <b>Location Management Plan</b> to be effectively communicated to everybody involved in a Location	3	1	3
8	Temperature screening	Transfer or transmission of virus through contact between designated person and those being screened	Designated person All personal being screened	3	3	9	1) Designated person and personal to be screened to receive <b>TBT OHS-COVID-02 Rev 01</b> (apply Social Distancing rules to briefing) 2) If social distancing and supervised self checking cannot be implemented designated person to wear additional task specific PPE, including gloves, eye protection and FFP3 grade respiratory protection mask or complete checking behind perspex protection screens in conjunction with FFP3 grade respiratory protection mask	3	1	3
9	First Aid in the Workplace	Transfer or transmission of virus through contact between First Aiders and Recipients and vice versa	First Aider and recipient of First Aid	3	3	9	1) First Aiders and teams to receive <b>TBT OHS-COVID-04</b> 2) First Aiders to be issued with additional PPE as detailed in <b>TBT OHS-COVID-04</b>	3	1	3
10	Work at Home	Illness or injury due to hazards and risks presenting in a domestic environment that is different from the normal work location and pattern including: 1) Muscular skeletal injury 2) Slips, trips and falls 3) Electric shock 4) Well-being, stress, anxiety and depression	Home workers and those sharing their home	3	3	9	1) All home workers to review and take account of the guidance provided in <b>TBT OHS-COVID-03</b> 2) Line Managers to 'check in' with their reports daily covering both specific work content and general well-being 3) Home workers to avail of the Sisk 'I am Here' tribe member programme where they wish and to remember the 'tribe' can be contacted and engaged with virtually using our media channels 4) Line Managers to remind reports of the Sisk EAP's and the resources available on iSite	2	1	2

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11	Travel at Work	Transfer or transmission of virus through contact with others or surfaces	All personal required to travel in work	3	3	9	<ul style="list-style-type: none"> <li>1) Non essential travel to be prohibited</li> <li>2) Travel to be alone in personal vehicles whenever possible</li> <li>3) If more than one worker needs to travel together a specific SPA should be prepared for the vehicle taking into account guidance in either the CIF SOP (Ireland) or the UK Government Guidance (UK) and the specific layout of the vehicle</li> <li>4) Shared vehicles need to be cleaned between each shift or change of user group</li> <li>5) Overnight stays on business must be agreed with the Business Unit MD or Function Director, specific arrangements at the hotel need to be reviewed in advance</li> <li>6) Local government, public health and transport authority guidance must be followed at all time when using any public transport (e.g wearing of face coverings)</li> </ul>	3	1	3
12	Worker Engagement and Representation	Workers unaware of how to raise concerns or unable or unwilling to do so leading to problems not being addressed	All personal using location	3	3	9	<ul style="list-style-type: none"> <li>1) 'Staying Covid-19 Secure in 2020' Poster to be erected in each location (UK)</li> <li>2) RA to be displayed on H and S Notice Boards</li> <li>3) Line Managers to discuss the options available for raising concerns with their teams, including the SOR system if the worker does not want to raise the issue directly</li> <li>4) Office Managers and Project Leads to issue a weekly update to location users, this update should include details of any new management controls in the location and an update on any issues raised in the week and the plan to resolve these issues</li> </ul>	2	1	2
13	Vulnerable Groups	Vulnerable groups (refer to country specific public health guidance for definitions) being exposed to the virus	Vulnerable groups	4	4	16	<ul style="list-style-type: none"> <li>1) All Line Managers to discuss their team members circumstances directly and anybody in a vulnerable group should have specific personal plan agreed focussed on Working at Home.</li> <li>2) If a member of a vulnerable group is required to attend work a specific SPA should be prepared for the worker and the content of this must be agreed with the applicable BU HSE Manager</li> </ul>	4	1	4

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14	General activity in the location	Excessive numbers of workers presenting at a location or a lack of understanding of the arrangements rendering the general precautions ineffective	All personal using location	3	3	9	1) Everybody that can work from home should, this should be confirmed by Line Managers and BU/Function Directors 2) Office Managers must ensure office capacities are agreed taking into account social distancing requirements in all areas of the offices, including shared spaces and entry/exit points 3) Office Managers and Project Leads must engage with worker groups and their team leaders to make sure everybody understand who can use the office facilities and when and what local precautions must be followed	3	1	3
15	Receipt of or despatch of goods, materials and equipment	Uncontrolled delivery or collection activities leading to a breakdown in the effectiveness of local control measures	All personal using location, delivery and collection workers	3	3	9	1) Office Managers and Project Leads to ensure advance instructions issued to essential delivery collection service providers providing location specific control details 2) Office Managers and Project Leads to ensure notices are erected advising delivery/collection workers where to wait and what to do on arrival 3) Details of the specific controls for each location to be included in the <b>Location Management Plan</b>	3	1	3

Additional rows can be inserted as required, and the formulas in columns H and L will need to be copy and pasted in to the new row.

