

# Royal Mail - Medway Mail Centre

Knight Road  
Strood, Kent

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## USEFUL CONTACTS:

T: 01634 718 470  
E: [stroodadmin@sisk.co.uk](mailto:stroodadmin@sisk.co.uk)

"or simply drop in and see us at the site office"

**Mike Whittaker**  
Project manager

- ### RESPONSIBILITIES
- Production Leader
  - Neighbour Liaison
  - Co-ordination of Subcontractors
  - Overall Health and Safety Control

**Craig Blackett**  
Contracts Manager

- ### RESPONSIBILITIES
- Overall Project Control
  - Client Liaison
  - Design Team Co-ordinator
  - Health and Safety Strategy

**Head Office**  
1 Curo Park, St Albans  
Hertfordshire AL2 2DD  
[www.sisk.co.uk](http://www.sisk.co.uk)



Proposed Finished View From Norman Close Entrance

The project commenced on site in May 2011 with completion to be early 2012.

## Project Update and Upcoming Works.

- Main steel frame erection (ongoing) Completed by Mid August. We don't envisage any disruption to the surrounding area from these works apart from the Mobile cranes in the skyline and steel deliveries via Norman Close gate. We have deliberately diverted as much site traffic ( Deliveries) away from Knights Rd due to its already high volume of use.
- Drainage works throughout the site are ongoing and will be finished by Early September. The Drainage on this project has many large, Deep excavations. We manage these Risks through our Health & Safety procedures such as Method statements, Risk assessments and onsite supervision by trained and experienced workers. With this in mind I would like for you to highlight the importance of this to children that construction sites are extremely dangerous and not a playground.
- Roofing & Cladding is ongoing also and works will be coming to an end also Early September. You will from time to time see a self erecting mobile crane in use for the roofing panels.
- Mechanical and Electrical fit out will commence in August. This will involve lots of working at height using 'Cherry Pickers' and 'Scissor Lifts'. Duct and pipework will initially be installed followed by the electrical installation.

## Background

John Sisk & Son Ltd have been appointed as Principal Contractor for the Medway Mail Centre Strood, Kent.

The project involves a new 15,400 sq.m. mail centre to serve Kent, located on a 5.4 hectare site at the edge of Strood town centre (End of Knight's Rd) which will process over 3 million mail items per day.

The Construction process consists of the demolition of an old Tesco Distribution warehouse floor before concrete foundations and bolts are put in place for the housing of the steel structure for the Mail Centre.

The Mail Centre will incorporate solar walls, rainwater harvesting, bio-mass boilers and solar hot water heating.

## Sisk "Zero Incidents, Zero Injuries"

Sisk introduced a "Take Time, Zero Incidents Zero Injuries" policy . This is a programme to not just stop injuries but to stop them before they come close to being a problem. As you can see by the picture on the right it is

Its all to do with making people just stop and think.



*"Building and contracting is in essence about people, their skills, their training and their motivation."*  
**John Sisk - 1859**

## Working Hours

Our site hours consist of 8am—6pm Monday to Friday. While we have council permission to open on Saturdays 8am– 1pm, we will avoid this as far as practically possible. If there are any 'out of hours' working required, we will try to give as much notice as possible to minimise disruption

## Considerate Constructors Scheme

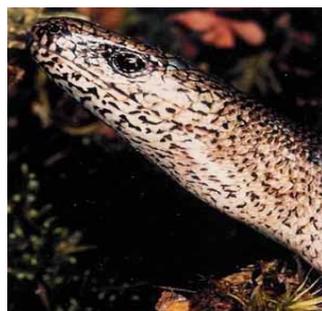
John Sisk & Son Ltd are part of the Considerate Contractors Scheme.

The scheme is used to raise the profile of the Construction Industry and it encourages Contractors to

manage their sites in a professional manner that causes as little impact to the surrounding environment and neighbourhood during the construction of the project.



## What we found in our Ecological Area



Slow worms: They are very widely distributed in Britain, adults spend much of their time under ground in burrows they make for themselves, they are highly elusive yet not uncommon. They may be seen along railway embankments, in wooded areas, church yards, waste ground and allotments.

